# CIP/DIP/CAP Full Objective Report
## CCTE
### El Paso Independent School District
06/17/2010

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**Board Goal # 1:** EPISD Schools will attain high student achievement through a meaningful, motivational educational experience in an environment of teamwork, so that everyone is vested in the success of all students.

**Goal # 1.3:** Increase Student Attendance Rate

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## Objective 1.3.4 – Alternative School Attendance Rate

**Summative Evaluation Criteria:**
Attain or exceed Alternative Education Accountability Attendance Rate.

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| Strategy 1.3.4.1 Improve overall campus attendance rate. | | Schoolwide Components: 2 | NCLB Objective (s): 4, 5 | Total Strategy Cost: $0.00 |
|---|---|---|---|---|
| **Activity #1** | **Implementation Timeline** | **Individual Responsible** | **Resource** | **Documentation of Progress** |
| Provide incentives for perfect attendance. | Jun, Aug, Sep, Oct, Nov, Dec, Jan, Feb, Mar, Apr, May | Winkelman, Eric, Assistant Principal | Attendance records, Campus funding | Attendance verification records |
| **Activity #2** | **Implementation Timeline** | **Individual Responsible** | **Resource** | **Documentation of Progress** |
| Develop Individual Professional Improvement Plan(PIP)for students based off of industry standards | Aug, Sep, Oct, Nov, Dec, Jan, Feb, Mar, Apr, May | Winkelman, Eric, Assistant Principal | Attendance records, performance evaluation sheets, competency profiles, folder | Personal progress reports, PIP, self evaluation |

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**Board Goal # 1:** EPISD Schools will attain high student achievement through a meaningful, motivational educational experience in an environment of teamwork, so that everyone is vested in the success of all students.

**Goal # 1.4:** Implement Key Drivers: Time on Task, El Paso Data Mining Process; Professional Learning Communities (Special Populations and Standards-Based Curriculum are found elsewhere in this document)

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## Objective 1.4.1 – Required at all levels: Time on Task

**Summative Evaluation Criteria:**
District-wide Implementation: Measured through monitoring data

| Date | Progress Goal | Progress Attained | Corrective Action |
|------|---------------|-------------------|-------------------|
| Q1 | | | |
| October 2009 | Administrators will have completed 1 walk through per teacher for PDAS. | Yes | |
| Q2 | | | |
| January 2010 | All will have a CTE approved syllabus for all subjects they teach. | No - teachers will finish in April after advisory meetings. | |
| Q3 | | | |
| April 2010 | Administrators will have completed a minimum of 1 walk through and a PDAS evaluation for all teachers not on waiver. | Yes and syllabi are completed. | |
| Q4 | | | |
| June 2010 | Administrators will have reviewed student certification and grade completion rates. | Yes | |

| Strategy 1.4.1.1 Walk-throughs | | | Schoolwide Components: | NCLB Objective (s): | Total Strategy Cost: $0.00 |
|---|---|---|---|---|---|

| Activity #1 | Implementation Timeline | Individual Responsible | Resource | Documentation of Progress | |
|---|---|---|---|---|---|
| Walk-throughs are conducted daily to ensure lesson plans are taught effectively from bell to bell | Jun, Aug, Sep, Oct, Nov, Dec, Jan, Feb, Mar, Apr, May | Winkelman, Eric and Farley, Matthew | Schedule, Lesson plans, Walk through form | PDAS, Lesson plans | |

| Activity #2 | Implementation Timeline | Individual Responsible | Resource | Documentation of Progress | |
|---|---|---|---|---|---|
| Review Lesson plans and perform daily walk-throughs to ensure proper and ample instruction is being provided daily | Jun, Aug, Sep, Oct, Nov, Dec, Jan, Feb, Mar, Apr, May | Winkelman, Eric and Farley, Matthew | Lesson Plans | PDAS, | |

| Strategy 1.4.1.2 Master Schedule | | | Schoolwide Components: | NCLB Objective (s): | Total Strategy Cost: $0.00 |
|---|---|---|---|---|---|

| Activity #1 | Implementation Timeline | Individual Responsible | Resource | Documentation of Progress | |
|---|---|---|---|---|---|
| All teachers will create a syllabus for each semester and provide a copy to their students. | Aug, Jan | Winkelman, Eric and Farley, Matthew | Curriculum Guides, Dual Credit Syllabuses | Syllabuses | |

| Activity #2 | Implementation Timeline | Individual Responsible | Resource | Documentation of Progress | |
|---|---|---|---|---|---|
| Provide teachers opportunities to work in professional learning communities | Aug, Sep, Oct, Nov, Dec, Jan, Feb, Mar, Apr, May | Farley, Matthew | Master Calendar Staff Development Materials | Master Calendar | |

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**Goal # 1.4:** Implement Key Drivers: Time on Task, El Paso Data Mining Process; Professional Learning Communities (Special Populations and Standards-Based Curriculum are found elsewhere in this document)

## Objective 1.4.2 – Required at all levels: El Paso Data Mining Process

**Summative Evaluation Criteria:**
Increased student achievement with use of INOVA and Benchmark data

| Strategy 1.4.2.1 Use of INOVA data | | | Schoolwide Components: 1, 9 | NCLB Objective (s): | Total Strategy Cost: $0.00 |
|---|---|---|---|---|---|
| **Activity #1** | **Implementation Timeline** | **Individual Responsible** | **Resource** | **Documentation of Progress** | |
| Provide INOVA profiles and training to all teachers | Sep | Eric Winkelman, and Farley, Matthew | District INOVA disk | Meeting Agenda | |
| **Activity #2** | **Implementation Timeline** | **Individual Responsible** | **Resource** | **Documentation of Progress** | |
| Meet weekly with teachers to discuss TAKS objectives and implement strategies to improve students academic achievement. | Sep, Oct, Nov, Jan, Feb, Mar, Apr | Farley, Matthew, Romaka, Dave, and Goldfarb, Amy | TAKS workbooks, Curriculum Guides, Core Curriculum Experts, New CTE TEKS | Sign-in sheets | |

| Strategy 1.4.2.2 Use of Benchmark data | | | Schoolwide Components: 4, 9 | NCLB Objective (s): | Total Strategy Cost: $0.00 |
|---|---|---|---|---|---|
| **Activity #1** | **Implementation Timeline** | **Individual Responsible** | **Resource** | **Documentation of Progress** | |
| Implement Pre and Post testing in | Aug, May | Eric Winkelman, Farley, | TAKS materials, INOVA data, standardized tests | Pre and Post test results | |

| August and May | | Matthew and CILT Team | | | |
|---|---|---|---|---|---|

| **Activity #2** | **Implementation Timeline** | **Individual Responsible** | **Resource** | **Documentation of Progress** | |
|---|---|---|---|---|---|
| Perform benchmark testing on identified integrated TAKS objectives. | Oct, Jan, Mar | Eric Winkelman and Farley, Matthew | TAKS Booklets | Graded tests | |

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**Goal # 1.4:** Implement Key Drivers: Time on Task, El Paso Data Mining Process; Professional Learning Communities (Special Populations and Standards-Based Curriculum are found elsewhere in this document)

## Objective 1.4.3 – Required at all levels: Professional Learning Communities

**Summative Evaluation Criteria:**
District-wide Implementation and documentation of Campus Instructional Leadership Teams, Professional Teaching Model, Common Planning schedules, Instructional Coaches toward increasing student achievement

| Date | Progress Goal | Progress Attained | Corrective Action |
|---|---|---|---|
| Q1 | | | |
| October 2009 | Teachers will participate in PLC activities on weekly basis. Topics will change according to CIT / CILT recommendations. | Yes | |
| Q2 | | | |
| January 2010 | Teachers will participate in PLC activities on weekly basis. Topics will change according to CIT / CILT recommendations. | Yes | |
| Q3 | | | |
| April 2010 | Teachers will participate in PLC activities on weekly basis. Topics will change according to CIT / CILT recommendations. | Yes | |
| Q4 | | | |
| June 2010 | Teachers will participate in PLC activities on weekly basis. Topics will change according to CIT / CILT recommendations. | Yes | |

| Strategy 1.4.3.1 Create Professional Learning Communities | | | Schoolwide Components: 1, 2, 3, 4, 8, 9 | NCLB Objective (s): 1.1, 1.2, 3.2, 5 | Total Strategy Cost: $0.00 |
|---|---|---|---|---|---|
| **Activity #1** | **Implementation Timeline** | **Individual Responsible** | **Resource** | **Documentation of Progress** | |

| Meet weekly as a staff to discuss curriculum and instruction issues through PODS. | Sep, Oct, Nov, Dec, Jan, Feb, Mar, Apr, May | Winkelman, Eric and Farley, Matthew | Curriculum and Instruction Specialists SIOP Strategies | Sign-in logs |
|---|---|---|---|---|

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**Goal # 1.5:** Implement State, Federal, and District Requirements and any corrective actions applicable

## Objective 1.5.1 – Required at all levels: Address Accelerated Instruction (including tutoring, Mentoring, and Tiered Instruction for All Students

**Summative Evaluation Criteria:**
Accelerated Instruction Plans, Student Rosters, Schedules, etc.

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**Goal # 1.5:** Implement State, Federal, and District Requirements and any corrective actions applicable

## Objective 1.5.2 – Required at all levels: Implement the Bilingual/ESOL Education Program

**Summative Evaluation Criteria:**
TAKS scores of students enrolled in Bilingual/ESL Programs; Documentation of parent participation/involvement/education

| Date | Progress Goal | Progress Attained | Corrective Action |
|---|---|---|---|
| Q1 | | | |
| October 2009 | All teachers will identify ELL students and utilize SIOP strategies. | Yes | |
| Q2 | | | |
| January 2010 | All teachers will utilize SIOP strategies when incorporating all areas of TEKS into CTE content areas. | Yes | |
| Q3 | | | |
| April 2010 | All teachers will utilize SIOP strategies when incorporating all areas of TEKS into CTE content areas. | Yes | |

| Q4 | | |
|---|---|---|
| June 2010 | All teachers will utilize SIOP strategies when incorporating all areas of TEKS into CTE content areas. | Yes |

| Strategy 1.5.2.2 Required for all levels: Support and monitor SIOP implementation | | Schoolwide Components: 4 | NCLB Objective (s): 2.1, 2.2, 2.3 | Total Strategy Cost: $0.00 | |
|---|---|---|---|---|---|
| **Activity #1** | **Implementation Timeline** | **Individual Responsible** | **Resource** | **Documentation of Progress** | |
| Teachers will incorporate SIOP strategies into their lesson plans. | Aug, Sep, Oct, Nov, Dec, Jan, Feb, Mar, Apr, May | Winkelman, Eric and Farley, Matthew | Faculty and Training Materials | Lesson Plans | |
| **Activity #2** | **Implementation Timeline** | **Individual Responsible** | **Resource** | **Documentation of Progress** | |
| 100% of all teachers will be SIOP certified | Sep, Oct, Nov, Dec, Jan, Feb, Mar, Apr, May | Farley, Matthew | Professional Development Center | Attendance Log | |
| **Activity #3** | **Implementation Timeline** | **Individual Responsible** | **Resource** | **Documentation of Progress** | |
| Provide instruction during PLCs for SIOP implimenation to all teachers | Aug, Sep, Oct, Nov, Dec, Jan, Feb, Mar, Apr, May | Gonzalez, Brenda | SIOP materials | Sign-in logs | |

| Strategy 1.5.2.4 Required for all levels: Increase the involvement of the parents of LEP students | | Schoolwide Components: 6 | NCLB Objective (s): 1, 1.1, 1.2, 1.3, 2, 2.1, 2.2, 2.3 | Total Strategy Cost: $0.00 | |
|---|---|---|---|---|---|
| **Activity #1** | **Implementation Timeline** | **Individual Responsible** | **Resource** | **Documentation of Progress** | |
| Send out school information in Spanish. | Jun, Jul, Aug, Sep, Oct, Nov, Dec, Jan, Feb, Mar, Apr, May | Winkelman, Eric, and Farley, Matthew | Reyes, Terry | Documents | |
| **Activity #2** | **Implementation Timeline** | **Individual Responsible** | **Resource** | **Documentation of Progress** | |
| Provide staff to translate for parents during school events. | Aug, Sep, Oct, Nov, Dec, Jan, Feb, Mar, Apr, May | Farley, Matthew, Romaka, Dave, Goldfarb, Amy, and Winkelman, Eric | School Staff | Sign-in Sheets | |

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>
> **Goal # 1.5:** Implement State, Federal, and District Requirements and any corrective actions applicable

## Objective 1.5.3 – Required at all levels: Implement Gifted and Talented Education Program

**Summative Evaluation Criteria:**
Number of students enrolled, student outcomes; Documentation of parent participation/involvement/education

| Date | Progress Goal | Progress Attained | Corrective Action |
|---|---|---|---|
| Q1 | | | |
| October 2009 | All teachers will participate in GT training if it is required by TEKS, Articulation, or Dual Credit mandates for the program of study they teach. | Yes | |
| Q2 | | | |
| January 2010 | All teachers will participate in GT training if it is required by TEKS, Articulation, or Dual Credit mandates for the program of study they teach. | Yes | |
| Q3 | | | |
| April 2010 | All teachers will participate in GT training if it is required by TEKS, Articulation, or Dual Credit mandates for the program of study they teach. | Yes | |
| Q4 | | | |
| January 2010 | All teachers will participate in GT training if it is required by TEKS, Articulation, or Dual Credit mandates for the program of study they teach. | Yes | |

| Strategy 1.5.3.4 Required for all levels: Address certification and professional development for teachers and administration | | Schoolwide Components: 4, 5 | NCLB Objective (s): | Total Strategy Cost: $0.00 |
|---|---|---|---|---|
| **Activity #1** | **Implementation Timeline** | **Individual Responsible** | **Resource** | **Documentation of Progress** | |
| Dual Credit and Articulated teachers will be trained in GT instructional strategies. | Aug, Sep, Oct, Nov, Dec, Jan, Feb, Mar, Apr, May | Farley, Matthew | GT Department | Sign-in sheets | |

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**Goal # 1.5:** Implement State, Federal, and District Requirements and any corrective actions applicable

## Objective 1.5.4 – Required at all levels: Implement the Special Education Model

**Summative Evaluation Criteria:**
Curriculum Implementation Documentation; Documentation of parent participation/involvement/education

| Date | Progress Goal | Progress Attained | Corrective Action |
|------|---------------|-------------------|-------------------|
| Q1 | | | |
| October 2009 | All teachers will receive IEP's for all SPED students by the 3rd week of instruction. | Yes | |
| Q2 | | | |
| January 2010 | All SPED students will identify and participate in CTSO's connected with their program of study. | Yes | |

| Strategy 1.5.4.2 Address training on the ARD Decision-Making/Child-Centered Process and Personal Graduation Plan | | | Schoolwide Components: 4, 10 | NCLB Objective (s): | Total Strategy Cost: $0.00 |
|---|---|---|---|---|---|
| **Activity #1** | **Implementation Timeline** | **Individual Responsible** | **Resource** | **Documentation of Progress** | |
| All teachers will receive training on the ARD process and Transition Plans. | Aug | Farley, Matthew | SPED Department | Sign-in Log | |

| Strategy 1.5.4.8 Address curriculum and instruction/program development. | | | Schoolwide Components: 8, 10 | NCLB Objective (s): | Total Strategy Cost: $0.00 |
|---|---|---|---|---|---|
| **Activity #1** | **Implementation Timeline** | **Individual Responsible** | **Resource** | **Documentation of Progress** | |
| CTED teachers will rewrite and update curriculum. | Jun, Dec, Jan, Feb, Mar, Apr, May | Becker, Kay and Arce, Leti | TEKS and Teachers New 2010 CTE TEKS CTE Curriculum Template | Curriculum | |

| Strategy 1.5.4.9 Ensure compliance with special education local, state, and federal guidelines. | | | Schoolwide Components: 10 | NCLB Objective (s): | Total Strategy Cost: $0.00 |
|---|---|---|---|---|---|
| **Activity #1** | **Implementation Timeline** | **Individual Responsible** | **Resource** | **Documentation of Progress** | |
| Students IEPs will be distributed to teachers in a timely manner | Aug, Sep, Oct, Nov, Dec, Jan, Feb, Mar, Apr, May | Romaka, Dave, and Goldfarb, Amy | IEPs and Home Campus Transition Specialists | Sign-sheets | |

| Strategy 1.5.4.10 To Work with Special Ed Students | | | Schoolwide Components: 2, 7, 8, 10 | NCLB Objective (s): 1.1, 1.2, 5 | Total Strategy Cost: $0.00 |
|---|---|---|---|---|---|
| **Activity #1** | **Implementation Timeline** | **Individual Responsible** | **Resource** | **Documentation of Progress** | |
| Present each teacher with their students IEP's. Meet with each teacher and discuss their IEP's and to improve their implementation of supplementary aids and services (modifications) as specified in the IEP through co-training of all regular and special ed | Aug, Sep, Oct, Nov, Dec, Jan, Feb, Mar, Apr, May | Farley, Matthew, Romaka, Dave, and Goldfarb, Amy | IEP's High School campus | Signed receive list | |
| **Activity #2** | **Implementation Timeline** | **Individual Responsible** | **Resource** | **Documentation of Progress** | |
| Integrate special ed students into student organizations. | Aug, Sep, Oct, Nov, Dec, Jan, Feb, Mar, Apr, May | Winkelman, Eric, and Farley, Matthew | Student organizations By -Laws and Timelines | Club Rosters & CTE documentation | |
| **Activity #3** | **Implementation Timeline** | **Individual Responsible** | **Resource** | **Documentation of Progress** | |
| Establish transition plans for special education students that includes academics, career training, and job experience. | Jun, Jul, Aug, Sep, Oct, Nov, Dec, Jan, Feb, Mar, Apr, May | Winkelman, Eric and Farley, Matthew | High School transition specialist | Samples of transition plans to accommodate IEPs | |
| **Activity #4** | **Implementation Timeline** | **Individual Responsible** | **Resource** | **Documentation of Progress** | |
| Recruit special education students into CTED and regular career and technology classes. | Jun, Aug, Sep, Oct, Nov, Dec, Jan, Feb, Mar, Apr, May | Farley, Matthew, Romaka, Dave, Goldfarb, Amy & Mr. Jesus Martinez | High School transition specialists | Description of recruitment activities | |
| **Activity #5** | **Implementation Timeline** | **Individual Responsible** | **Resource** | **Documentation of Progress** | |
| Update and support of CTED, and | Jun, Aug, Sep, Oct, Nov, Dec, | Winkelman, Eric, and | Staff development SPED department | Roster | |

| | | | | | |
|---|---|---|---|---|---|
| administrators in non-violent crisis intervention. | Jan, Feb, Mar, Apr, May | Farley, Matthew | | | |

| **Activity #6** | **Implementation Timeline** | **Individual Responsible** | **Resource** | **Documentation of Progress** | |
|---|---|---|---|---|---|
| Access staff development for all CTE teachers and support staff on the implementation of supplementary aids and services (modifications and accommodation's) | Jun, Aug, Sep, Oct, Nov, Dec, Jan, Feb, Mar, Apr, May | Farley, Matthew | SPED Department | Sign-in Sheets lists of SD sessions | |

| **Activity #7** | **Implementation Timeline** | **Individual Responsible** | **Resource** | **Documentation of Progress** | |
|---|---|---|---|---|---|
| Develop and implement instructional models (e.g. team teaching, inclusion, etc.) through collaboration with other programs and funding sources. | Aug, Sep, Oct, Nov, Dec, Jan, Feb, Mar, Apr, May | Winkelman, Eric, Farley, Matthew, Romaka, Dave, and Goldfarb, Amy | SPED Department | Lesson plan samples documentations | |

| **Activity #8** | **Implementation Timeline** | **Individual Responsible** | **Resource** | **Documentation of Progress** | |
|---|---|---|---|---|---|
| Meet the state's Least Restrictive Environment (LRE) ratio of less than 12.5% as documented by R&E. | Jun, Aug, Sep, Oct, Nov, Dec, Jan, Feb, Mar, Apr, May | Farley, Matthew | R&E CATE SPED Department | Report | |

| **Activity #9** | **Implementation Timeline** | **Individual Responsible** | **Resource** | **Documentation of Progress** | |
|---|---|---|---|---|---|
| Increase the number of students with disabilities participating in extracurricular activities to the same percentage as the non-disabled students. | Jun, Aug, Sep, Oct, Nov, Dec, Jan, Feb, Mar, Apr, May | Farley, Matthew & Martinez, Jesus | Club Sponsors & Business Agent | List of student participants | |

| **Activity #10** | **Implementation Timeline** | **Individual Responsible** | **Resource** | **Documentation of Progress** | |
|---|---|---|---|---|---|
| Evaluate yearly transition services | Aug, Sep, Oct, Nov, Dec, Jan, | Winkelman, Eric and | High School Support Specialist | IEP Documentation | |

| | | | | |
|---|---|---|---|---|
| needed by students with disabilities starting at the age of 16 to show the link and coordination to post secondary career goals as identified in the IEP. | Feb, Mar, Apr, May | Farley, Matthew and Goldfarb, Amy | | |

| Activity #11 | Implementation Timeline | Individual Responsible | Resource | Documentation of Progress | |
|---|---|---|---|---|---|
| Ensure that the student's ARD and independent Transition Plan (ITP)is integrated within the IEP. | Aug, Sep, Oct, Nov, Dec, Jan, Feb, Mar, Apr, May | Winkelman, Eric, and Farley, Matthew, Goldfarb, Amy | High School Support Specialists Transition Specialists | Minutes from ARDs | |

| Activity #12 | Implementation Timeline | Individual Responsible | Resource | Documentation of Progress | |
|---|---|---|---|---|---|
| Provide a listing and additional information on agencies to the parents and/or students as part of the graduation plan for those students who will be graduating or aging out. | Jun, Aug, Sep, Oct, Nov, Dec, Jan, Feb, Mar, Apr, May | Goldfarb, Amy | Counselors | Contact logs Listing of agencies | |

| Activity #13 | Implementation Timeline | Individual Responsible | Resource | Documentation of Progress | |
|---|---|---|---|---|---|
| Ensure that the notice of the ARD includes the transition component as part of the purpose of the meeting and that the students with disabilities are invited. | Jun, Aug, Sep, Oct, Nov, Dec, Jan, Feb, Mar, Apr, May | Winkelman, Eric, and Farley, Matthew, Goldfarb, Amy | IEP's ARD's Transition Specialists | Copies of notices | |

| Activity #14 | Implementation Timeline | Individual Responsible | Resource | Documentation of Progress | |
|---|---|---|---|---|---|
| Host a meeting with all parents of special education students to familiarize them with the reevaluation process. | Jun, Aug, Sep, Oct, Nov, Dec, Jan, Feb, Mar, Apr, May | Winkelman, Eric | List of students | Sign-in sheets | |

| Activity #15 | Implementation Timeline | Individual Responsible | Resource | Documentation of Progress | |
|---|---|---|---|---|---|
| Access staff development opportunities for regular education teacher, and support staff to provide an understanding of how the transition plans and statements need to be integrated with the IEP. | Jun, Aug, Sep, Oct, Nov, Dec, Jan, Feb, Mar, Apr, May | Winkelman, Eric and Farley, Matthew | Staff Development | Description of opportunities, Sign-in sheets | |

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**Goal # 1.5:** Implement State, Federal, and District Requirements and any corrective actions applicable

# Objective 1.5.5 – Required at Secondary Level: Implement Career & Technology Education requirements

**Summative Evaluation Criteria:**
Documentation of student enrollment and achievement; Documentation of parent participation/involvement/education

| Date | Progress Goal | Progress Attained | Corrective Action |
|---|---|---|---|
| Q1 | | | |
| October 2009 | 1 - All students will begin or update their Career Crusing Profiles. 2 - All students will begin or update their College and Career Plan (CCRP). | Yes | |
| Q2 | | | |
| January 2010 | CCTE will arrange for 8th and 10th grade students to visit CCTE for possible program selection. | Yes | |
| Q3 | | | |
| April 2010 | CCTE will utilize CCRP's POS requests to identify potential program recruits in the spring visits. | YES | |
| Q4 | | | |
| June 2010 | CCTE will have two open house evenings to invite parents to tour the facilities and meet with faculty and staff. | YES | |

| Strategy 1.5.5.1 Address Coherent Sequence | | | Schoolwide Components: | NCLB Objective (s): | Total Strategy Cost: $0.00 |
|---|---|---|---|---|---|
| Activity #1 | Implementation Timeline | Individual Responsible | Resource | Documentation of Progress | |

| | | | | | |
|---|---|---|---|---|---|
| All teachers will use Career Cruising to update their programs of study. Students will identify additional courses that will enhance their coherent sequence. | Aug, Sep, Apr, May | Winkelman, Eric, Farley, Matthew, Romaka, Dave | Counselors, CTE department | Student Portfolios | |

| **Activity #2** | **Implementation Timeline** | **Individual Responsible** | **Resource** | **Documentation of Progress** | |
|---|---|---|---|---|---|
| Provide opportunities for Sophomores and Eighth Grade students to visit CCTE for recruitement purposes. | Sep, Oct, Nov, Jan, Feb, Mar, Apr | Romaka, Dave, Goldfarb, Amy, and Martinez, Jesus | Tech Prep, Career and Technology Education teachers and Transportation Department | Bus Request Forms and Passenger Logs | |

| **Activity #3** | **Implementation Timeline** | **Individual Responsible** | **Resource** | **Documentation of Progress** | |
|---|---|---|---|---|---|
| Produce Media that will promote all CTE Programs of Study supported by CCTE | Sep, Oct, Nov, Dec, Jan, Feb, Mar, Apr | Eric Winkelman, Farley, Matthew, Romaka, Dave, Brenda Gonzalez and Tony Novo | Print Shop Media Technology Class Travis Hamilton and Daniel Aguayo Televisions on Home Campus | Media Produced | |

| **Activity #4** | **Implementation Timeline** | **Individual Responsible** | **Resource** | **Documentation of Progress** | |
|---|---|---|---|---|---|
| Mail-outs to prospective students. | Mar, Apr | David Romaka, Goldfarb, Amy | Student Listings Tech Prep Grant District Mailroom | Receipt | |

| Strategy 1.5.5.2 Address coding and data quality | | | Schoolwide Components: 10 | NCLB Objective (s): | Total Strategy Cost: $0.00 |
|---|---|---|---|---|---|
| **Activity #1** | **Implementation Timeline** | **Individual Responsible** | **Resource** | **Documentation of Progress** | |
| Computer clerk will check all students for proper CTE coding. | Sep, Oct | Winkelman, Eric, Hanson, Grace | TEAMS | Verification report | |

| Strategy 1.5.5.3 Address TAKS performance of subgroups with Career and Technology Education (examples: Special Education and Limited English Proficient) | | | Schoolwide Components: 8 | NCLB Objective (s): | Total Strategy Cost: $0.00 |
|---|---|---|---|---|---|
| **Activity #1** | **Implementation Timeline** | **Individual Responsible** | **Resource** | **Documentation of Progress** | |
| All teachers will identify one LEP strategy on their lessons plans. | Aug, Sep, Oct, Nov, Dec, Jan, Feb, Mar, Apr, May | Winkelman. Eric and Farley, Matthew | SIOP Resource materials | Lesson Plans | |
| **Activity #2** | **Implementation Timeline** | **Individual Responsible** | **Resource** | **Documentation of Progress** | |
| CTE teachers will be included in campus LEP/SPED professional development activities, including INOVA | Jun, Jul, Aug, Sep, Oct, Nov, Dec, Jan, Feb, Mar, Apr, May | Winkelman. Eric, Assistant Principal, Goldfarb, Amy | Staff Development | Staff Development sign-in sheets | |
| **Activity #3** | **Implementation Timeline** | **Individual Responsible** | **Resource** | **Documentation of Progress** | |
| CTE teachers will be provided opportunities to train in ESL/SPED teaching strategies | Jun, Jul, Aug, Sep, Oct, Nov, Dec, Jan, Feb, Mar, Apr, May | Winkelman. Eric, Assistant Principal, Goldfarb, Amy | Staff Development ESL Department SPED department | Staff development logs | |
| **Activity #4** | **Implementation Timeline** | **Individual Responsible** | **Resource** | **Documentation of Progress** | |
| CTE teachers will be provided lists of LEP/SPED students enrolled in their classes. | Aug, Sep, Oct, Nov, Dec, Jan, Feb, Mar, Apr, May | Winkelman. Eric and Farley, Matthew, Goldfarb, Amy | DELA/SPED | Staff Development sign-in sheets | |
| Strategy 1.5.5.4 Address representation of LPAC and ARD committees | | | Schoolwide Components: 8 | NCLB Objective (s): | Total Strategy Cost: $0.00 |
| **Activity #1** | **Implementation Timeline** | **Individual Responsible** | **Resource** | **Documentation of Progress** | |
| A CTE representative will be present at the ARD when CTE placement decisions are made. | | Winkelman. Eric and Farley, Matthew, Goldfarb, Amy | Campus Counselors and Administrators | ARD Minutes | |

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## Objective 1.5.6 – Required at all levels: Imbed Technology into Instruction

**Summative Evaluation Criteria:**
Teacher attendance at Technology Training; Teacher participation with Technology Coaching measured through coaching assessments; Student Mastery of Technology TEKS

| Date | Progress Goal | Progress Attained | Corrective Action |
|---|---|---|---|
| Q1 | | | |
| October 2009 | CCTE has ongoing training and preparation for the new 2010 TEKS. In addition, instructors will identify new equipment, supplies needed to effectively implement new standards. | Yes | |
| Q2 | | | |
| January 2010 | CCTE has ongoing training and preparation for the new 2010 TEKS. The instructors will identify and develop new projects that adhere to new 2010 TEKS and maintain industry standards of skills and experience. | Yes | |
| Q3 | | | |
| April 2010 | CCTE instructors are developing new syllabus and course competencies for the new courses and programs of study. | Yes | |
| Q4 | | | |
| June 2010 | CCTE instructors are reviewing new syllabus and course competencies for the new courses and programs of study. Instructors will meet with their facilitators to identify additional changes mandated through the CTE TEA and how it impacts planning, instruction, and implementation of changing industry certifications. | Yes | |

| Strategy 1.5.6.1 Required for all schools: Improve teaching and learning by integrating technology into instruction | | Schoolwide Components: 2 | NCLB Objective (s): | Total Strategy Cost: $0.00 |
|---|---|---|---|---|
| **Activity #1** | **Implementation Timeline** | **Individual Responsible** | **Resource** | **Documentation of Progress** |
| Implement technology through CCTE vocational programs | Jun, Oct, Jan, Apr | Farley, Matthew and Winkelman, Eric | TEKS, Industry Requirements | Walk throughs |

| Strategy 1.5.6.1 Technology Training | | Schoolwide Components: | NCLB Objective (s): | Total Strategy Cost: $0.00 |
|---|---|---|---|---|
| **Activity #1** | **Implementation Timeline** | **Individual Responsible** | **Resource** | **Documentation of Progress** |

| Provide training in using technology in instruction during PLC meetings | Sep, Oct, Nov, Dec, Jan, Feb, Mar, Apr | Assistant Principal | New CTE TEKS PLC meetings | PLC sign-in logs | |

| **Activity #2** | **Implementation Timeline** | **Individual Responsible** | **Resource** | **Documentation of Progress** | |
|---|---|---|---|---|---|
| Provide Smart Board training during PLCs | Sep, Oct, Nov, Dec, Jan, Feb, Mar, Apr | Assistant Principal | Smart Board on-line instruction | Sign-in logs | |

| Strategy 1.5.6.2 Required for all schools: Provide for staff development to integrate technology into instruction | | | Schoolwide Components: 4 | NCLB Objective (s): | Total Strategy Cost: $0.00 |
|---|---|---|---|---|---|
| **Activity #1** | **Implementation Timeline** | **Individual Responsible** | **Resource** | **Documentation of Progress** | |
| Staff Development | Jun, Oct, Jan, Apr | Farley, Matthew and Winkelman, Eric | 2010 New TEKS and Programs of Study Information | Course Syllabus and Competency Profiles | |

| Strategy 1.5.6.3 Required for all schools: Increase use of technology in instruction by providing for and supporting a rich technology environment | | | Schoolwide Components: 4 | NCLB Objective (s): | Total Strategy Cost: $0.00 |
|---|---|---|---|---|---|
| **Activity #1** | **Implementation Timeline** | **Individual Responsible** | **Resource** | **Documentation of Progress** | |
| Technology Rich Environment | Jun, Oct, Jan, Apr | Farley, Matthew and Winkelman, Eric | Carl Perkins and New TEKS Resource | Carl Perkins Grant provides for constant and consistent upgrades and training for CCTE classrooms and labs. | |

| Strategy 1.5.6.4 Required for all schools: Increase productivity through the use of technology for instructional and administrative purposes | | | Schoolwide Components: 2 | NCLB Objective (s): | Total Strategy Cost: $0.00 |
|---|---|---|---|---|---|
| **Activity #1** | **Implementation Timeline** | **Individual Responsible** | **Resource** | **Documentation of Progress** | |
| Improving productivity and communication. | Jun, Oct, Jan, Apr | Farley, Matthew and Winkelman, Eric | Zimbra and Groupwise | All correspondence is performed electronically. School recruitment will integrate virtual tours. All students will utilize the cct.episd.org | |

| | | | | | |
|---|---|---|---|---|---|
| | | | | domain to complete required assignments and store documents. | |

| Strategy 1.5.6.5 Required for all schools: Evaluate instructional technology on teaching and learning | | | Schoolwide Components: 8 | NCLB Objective (s): | Total Strategy Cost: $0.00 |
|---|---|---|---|---|---|
| **Activity #1** | **Implementation Timeline** | **Individual Responsible** | **Resource** | **Documentation of Progress** | |
| Evaluation of Technology Integration. | Jun, Oct, Jan, Apr | Farley, Matthew and Winkelman, Eric | Starchart, Career Cruising, and CCRP. | Students will utilize the Career Cruising to identify programs of interest and initiate their CCRP in order to enter their field of choice. Faculty members will utilize Star Chart to identify areas throughout the campus. | |

| Strategy 1.5.6.6 Required for all schools: Improve community outreach through the use of technology | | | Schoolwide Components: 6 | NCLB Objective (s): | Total Strategy Cost: $0.00 |
|---|---|---|---|---|---|
| **Activity #1** | **Implementation Timeline** | **Individual Responsible** | **Resource** | **Documentation of Progress** | |
| Community outreach through the use of technology. | Jun, Oct, Jan, Apr | Farley, Matthew and Winkelman, Eric | 2010 TEKS and Community Meetings | CCTE has a minimum of four advisory meetings to identify the needs of each industry and the skills and equipment to be used by the CCTE students as they transition into the workforce within their career fields. | |

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**Board Goal # 1:** EPISD Schools will attain high student achievement through a meaningful, motivational educational experience in an environment of teamwork, so that everyone is vested in the success of all students.

**Goal # 1.5:** Implement State, Federal, and District Requirements and any corrective actions applicable

## Objective 1.5.8 – Required at all levels: Conduct Campus/District Accountability, Data Quality, and Department Reviews

**Summative Evaluation Criteria:**
Attendance at data training sessions; Monitoring documentation of self-audits, timely submissions of reporting; CIP/DIP (DAP) Quarterly updates, CIP/DIP(DAP)Summative Evaluation at 4th Quarter

| Date | Progress Goal | Progress Attained | Corrective Action |
|---|---|---|---|
| Q1 | | | |
| October 2009 | Attendance, Registrar, and Business clerks will perform internal audit to identify potential issues in all areas. | Yes | |
| Q2 | | | |
| January 2010 | Assistant Principal will review audit sheets for attendance, registrar, and business clerks to identify issues. | Yes | |
| Q3 | | | |
| April 2010 | Assistant Principal will review audit sheets for attendance, registrar, and business clerks to identify issues. | Yes | |
| Q4 | | | |
| June 2010 | Principal will review audit sheets for attendance, registrar, and business clerks to identify issues. | Yes | |

| Strategy 1.5.8.1 Monitor and document (PDS) attendance at data training sessions for appropriate personnel | | Schoolwide Components: 10 | NCLB Objective (s): | Total Strategy Cost: $0.00 |
|---|---|---|---|---|
| **Activity #1** | **Implementation Timeline** | **Individual Responsible** | **Resource** | **Documentation of Progress** | |

| **Activity #1** | **Implementation Timeline** | **Individual Responsible** | **Resource** | **Documentation of Progress** | |
|---|---|---|---|---|---|
| Teachers Attending In-service training will be documented through PDS. | Jun, Jul, Aug, Sep, Oct, Nov, Dec, Jan, Feb, Mar, Apr, May | Morales, Sylvia | Sign-in Sheets & PDS Program | PDS Report | |

| Strategy 1.5.8.2 Conduct and monitor prescribed self-audits of data | | Schoolwide Components: 10 | NCLB Objective (s): | Total Strategy Cost: $0.00 |
|---|---|---|---|---|
| **Activity #1** | **Implementation Timeline** | **Individual Responsible** | **Resource** | **Documentation of Progress** | |

| **Activity #1** | **Implementation Timeline** | **Individual Responsible** | **Resource** | **Documentation of Progress** | |
|---|---|---|---|---|---|
| Audit student transcripts for credits granted. | Jun, Jan | Hanson, Grace | TEAMS Reports | Audit Records | |

| **Activity #2** | **Implementation Timeline** | **Individual Responsible** | **Resource** | **Documentation of Progress** | |
|---|---|---|---|---|---|
| All teachers will audit student attendance at | Sep, Oct, Nov, Dec, Jan, Feb, Mar, Apr, May | Reyes, Tery | Attendance Verification Report | | |

least every three weeks

| Strategy 1.5.8.3 Monitor timely submission of local, state, and federal reporting | | | Schoolwide Components: 10 | NCLB Objective (s): | Total Strategy Cost: $0.00 |
|---|---|---|---|---|---|
| **Activity #1** | **Implementation Timeline** | **Individual Responsible** | **Resource** | **Documentation of Progress** | |
| We will set up a calendar for all district, local, and state monitoring systems | Aug | Winkelman, Eric and Farley, Matthew | Notifications Calendar | Calendar | |

| Strategy 1.5.8.4 Address collection and storage of supporting documentation | | | Schoolwide Components: 10 | NCLB Objective (s): | Total Strategy Cost: $0.00 |
|---|---|---|---|---|---|
| **Activity #1** | **Implementation Timeline** | **Individual Responsible** | **Resource** | **Documentation of Progress** | |
| All teachers will turn in their attendance verification books and grade books including marks verification at the end of the school year | Jun | Hanson, Grace and Reyes, Terry | Faculty List | End of year check list | |

| Strategy 1.5.8.5 Complete online CIP/DIP (DAP) quarterly updates at 9-week intervals | | | Schoolwide Components: 4 | NCLB Objective (s): | Total Strategy Cost: $0.00 |
|---|---|---|---|---|---|
| **Activity #1** | **Implementation Timeline** | **Individual Responsible** | **Resource** | **Documentation of Progress** | |
| CIP will be reviewed quarterly. | Oct, Dec, Mar | Farley, Matthew; CIT | Teams Portal Documentation | Teams Report | |

| Strategy 1.5.8.6 Complete the summative evaluation of the CIP/DIP(DAP) at the end of the fourth Quarter | | | Schoolwide Components: 4 | NCLB Objective (s): | Total Strategy Cost: $0.00 |
|---|---|---|---|---|---|
| **Activity #1** | **Implementation Timeline** | **Individual Responsible** | **Resource** | **Documentation of Progress** | |
| CIT will perform a summative review of the CIP | Jun | Eric Winkelman; CIT | TEAMS Portal Documentation | TEAMS Report | |

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**Board Goal # 1:** EPISD Schools will attain high student achievement through a meaningful, motivational educational experience in an environment of teamwork, so that everyone is vested in the success of all students.

**Goal # 1.5:** Implement State, Federal, and District Requirements and any corrective actions applicable

## Objective 1.5.9 – Required at all levels: Ensure hiring, retention, and recruitment of Highly Qualified Teachers and Paraprofessionals

**Summative Evaluation Criteria:**
Personnel records reflect 100% Highly Qualified Teachers and Paraprofessionals

| Date | Progress Goal | Progress Attained | Corrective Action |
|---|---|---|---|
| Q1 | | | |
| October 2010 | Administrative team will utilize district resources and follow board policy when recruiting HQ potential faculty and staff hirees. | Yes | |
| Q2 | | | |
| January 2010 | Administrative team will utilize district resources and follow board policy when recruiting HQ potential faculty and staff hirees. | Yes | |
| Q3 | | | |
| April 2010 | Administrative team will utilize district resources and follow board policy when recruiting HQ potential faculty and staff hirees. | Yes | |
| Q4 | | | |
| June 2010 | Administrative team will utilize district resources and follow board policy when recruiting HQ potential faculty and staff hirees. | Yes | |

| Strategy 1.5.9.1 Hiring Highly qualified teachers and para-professionals | | Schoolwide Components: | NCLB Objective (s): 4.1, 5 | Total Strategy Cost: $0.00 |
|---|---|---|---|---|
| **Activity #1** | **Implementation Timeline** | **Individual Responsible** | **Resource** | **Documentation of Progress** |
| Use Teachers Insight | Jun, Jul, Aug, Sep, Oct, Nov, Dec, Jan, Feb, Mar, Apr, May | Winkelman, Eric | Human Resources | Documentation Statement of Qualifications |
| **Activity #2** | **Implementation Timeline** | **Individual Responsible** | **Resource** | **Documentation of Progress** |
| Collaborate with HR when hiring teachers | Jun, Jul, Aug, Sep, Oct, Nov, Dec, Jan, Feb, Mar, Apr, May | WInkelman, Eric | Human Reources | List of New Hires |

| Strategy 1.5.9.2 Retain teachers and staff | | Schoolwide Components: 1 | NCLB Objective (s): 1 | Total Strategy Cost: $0.00 |
|---|---|---|---|---|
| **Activity #1** | **Implementation Timeline** | **Individual Responsible** | **Resource** | **Documentation of Progress** |

| Assign a mentor to all new teachers and staff | Aug, Sep, Oct, Nov, Dec, Jan, Feb, Mar, Apr, May | Eric Winkelman | Human Resources Experienced Teachers | Mentor Logs | |

| Activity #2 | Implementation Timeline | Individual Responsible | Resource | Documentation of Progress | |
|---|---|---|---|---|---|
| Provide staff development for new teachers and staff | Aug, Sep, Jan, Feb | Eric Winkelman | Human Resources | Staff Development Log | |

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**Board Goal # 3:** The EPISD will graduate mentally, emotionally, and physically healthy students who are life-time learners, successful in the world of work and post-secondary pursuits, and as contributing 21st century citizens.

**Goal # 3.1:** Provide career awareness, exploration, and preparation opportunities for every student

## Objective 3.1.1 – Address career education and mentoring

**Summative Evaluation Criteria:**
Campus/District activity documentation demonstrates districtwide implementation.

| Date | Progress Goal | Progress Attained | Corrective Action |
|---|---|---|---|
| Q1 | | | |
| October 2009 | All teachers will review each student's Career Cruising profile and transfer information in their individual CCRP and will provide guidance for post secondary education and/or career opportunities within the specific program of study. | Yes | |
| Q2 | | | |
| January 2010 | Students will participate in classroom and shop activities that will exemplify the requirements found within their career pathway. | Yes | |
| Q3 | | | |
| April 2010 | Students will participate in classroom and campus activities that provide them with academic and professional contacts and information for the future. | Yes | |
| Q4 | | | |
| June 2010 | Students will participate in classroom and campus activities that provide them with academic and professional contacts and information for the future. | Yes | |

| Strategy 3.1.1.1 Address Career Education and Mentoring for all students | | Schoolwide Components: 2 | NCLB Objective (s): 4, 5 | Total Strategy Cost: $0.00 |
|---|---|---|---|---|
| **Activity #1** | **Implementation Timeline** | **Individual Responsible** | **Resource** | **Documentation of Progress** | |

| Using Career Cruising, all teachers will review each student's five-year plan and provide guidance for post secondary education and/or career opportunities | Aug, Sep, Oct, Nov, Dec, Jan, Feb, Mar, Apr, May | Romaka, Dave and Goldfarb, Amy | Programs of Study, Achieve Texas Cluster Handbooks, Career Cruising, and five-year planner | Career Cruising Completion Reports Report from Five-year planner | |

| **Activity #2** | **Implementation Timeline** | **Individual Responsible** | **Resource** | **Documentation of Progress** | |
|---|---|---|---|---|---|
| In exploring Career Cruising,teachers promote teaching as profession | Aug, Sep, Oct, Nov, Dec, Jan, Feb, Mar, Apr, May | Romaka, Dave, Goldfarb, Amy | Career Cruising, Achieve Texas Website Five-year planner | Student Portfolios Report from five-year planner | |

| **Activity #3** | **Implementation Timeline** | **Individual Responsible** | **Resource** | **Documentation of Progress** | |
|---|---|---|---|---|---|
| Assure all students have transfered their educational plan from career cruising to a five-year plan | Aug, Sep, Jan, Feb | Romaka, Dave | CCTE website, Career Cruising, five-year planner | Career Cruising, five-year planner | |

| Strategy 3.1.1.2 Provide Rigorous programs with up to date equipment and ample materials | | | Schoolwide Components: 2, 3, 7, 10 | NCLB Objective (s): | Total Strategy Cost: $0.00 |
|---|---|---|---|---|---|
| **Activity #1** | **Implementation Timeline** | **Individual Responsible** | **Resource** | **Documentation of Progress** | |
| Teachers will order equipment that will support their program goals and objectives. | Aug, Sep, Oct, Nov | Winkelman, Eric, Assistant Principal, and Morales, Sylvia | TEKs, Curriculum, Advisory Committees and Syllabus five-year plan | RPOs | |

| **Activity #2** | **Implementation Timeline** | **Individual Responsible** | **Resource** | **Documentation of Progress** | |
|---|---|---|---|---|---|
| Teachers will order Supplies that will support their program goals and objectives. | Sep, Oct, Nov, Dec, Jan, Feb, Mar | Winkelman, Eric, Assistant Principal and Morales, Sylvia | TEKS, Curriculum, Advisory Committees and Syllabus five-year plan | PROs | |

| **Activity #3** | **Implementation Timeline** | **Individual Responsible** | **Resource** | **Documentation of Progress** | |
|---|---|---|---|---|---|

| Teachers will order computer software that will support their program goals and objectives. | Sep, Oct, Nov | Winkelman, Eric, Assistant Principal, and Morales, Sylvia | TEKS, Curriculum, Advisory Committees and Syllabus five-year plans | RPOs | |

| **Activity #4** | **Implementation Timeline** | **Individual Responsible** | **Resource** | **Documentation of Progress** | |
|---|---|---|---|---|---|
| Teachers will order books/reading materials that will support their program goals and objectives | Sep, Oct, Nov | Winkelman, Eric, Assistant Principal, and Corona, Virginia | TEKS, Curriculum, Advisory Committee and Syllabus five-year plan | RPOs | |

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**Board Goal # 3:** The EPISD will graduate mentally, emotionally, and physically healthy students who are life-time learners, successful in the world of work and post-secondary pursuits, and as contributing 21st century citizens.

**Goal # 3.1:** Provide career awareness, exploration, and preparation opportunities for every student

## Objective 3.1.2 – Address Achieve Texas

**Summative Evaluation Criteria:**
Counselor's documentation of student participation

| Date | Progress Goal | Progress Attained | Corrective Action |
|---|---|---|---|
| Q1 | | | |
| October 2009 | All students will be exposed to Achieve Texas Programs of study through Career Cruising to include teaching | Yes | |
| Q2 | | | |
| January 2010 | All students will be exposed to Achieve Texas Programs of study through the use of the CCRP to include teaching | Yes | |
| Q3 | | | |
| January 2010 | All students will review Achieve Texas Programs of study through Career Cruising. | Yes | |
| Q4 | | | |
| June 2010 | All students will review Achieve Texas Programs of study through the use of the CCRP. | Yes | |

| Strategy 3.1.2.1 Promote Achieve Texas | | | Schoolwide Components: 1, 2 | NCLB Objective (s): 1.1, 1.2, 1.3 | Total Strategy Cost: $0.00 |
|---|---|---|---|---|---|
| **Activity #1** | **Implementation Timeline** | **Individual Responsible** | **Resource** | **Documentation of Progress** | |
| All students will be exposed to Achieve Texas Programs of study through Career Cruising and the five-year planner to include teaching professions | Sep, Oct, Nov, Dec, Jan, Feb, Mar, Apr, May | Assistant Principal and Romaka, Dave | Career Cruising and Achieve Texas and the five-year planner | Portfolios, Career Cruising, and five-year planner | |

| Strategy 3.1.2.2 Provide teachers space to promote their programs to visitors at CCTE | | | Schoolwide Components: 1 | NCLB Objective (s): 5 | Total Strategy Cost: $0.00 |
|---|---|---|---|---|---|
| **Activity #1** | **Implementation Timeline** | **Individual Responsible** | **Resource** | **Documentation of Progress** | |
| Purchase Display Cabinets to hang in halls and LCD to hang in main entry. | Feb | Assistant Principal | Teachers needing display cabinet to promote program | Visiual Inspection | |

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**Board Goal # 3:** The EPISD will graduate mentally, emotionally, and physically healthy students who are life-time learners, successful in the world of work and post-secondary pursuits, and as contributing 21st century citizens.

**Goal # 3.1:** Provide career awareness, exploration, and preparation opportunities for every student

## Objective 3.1.3 – Address personal graduation plans for all students in grades 8-12

**Summative Evaluation Criteria:**
100% of students in grades 8-12 have personal graduation plans

| Date | Progress Goal | Progress Attained | Corrective Action |
|---|---|---|---|
| Q1 | | | |
| October 2009 | 1 - The CCTE faculty and staff will ensure that all students have participated in Career Cruising, developing and refining their CCRP. | Yes | |
| Q2 | | | |

| | | | |
|---|---|---|---|
| January 2010 | All CCTE faculty and staff members will assist students in applying for at least two post-secondary schools. | | Yes |
| Q3 | | | |
| April 2010 | All CCTE faculty and staff members teachers will ensure that all students apply for at least two scholarships or grants or paid internships in relationship to their program of study. | | Yes |
| Q4 | | | |
| June 2010 | All CCTE faculty and staff members teachers will ensure that all students apply for at least two scholarships or grants or paid internships in relationship to their program of study. | | Yes |

| Strategy 3.1.3.1 Highlight Personal Education Plans | | | Schoolwide Components: 1, 2, 6 | NCLB Objective (s): 1.1, 1.2, 2, 5 | Total Strategy Cost: $0.00 |
|---|---|---|---|---|---|
| **Activity #1** | **Implementation Timeline** | **Individual Responsible** | **Resource** | **Documentation of Progress** | |
| All teacher will review students five-year plans through post secondary studies. | Aug, Sep, Oct, Nov, Dec, Jan, Feb, Mar, Apr, May | Romaka, Dave , Goldfarb, Amy | Career Cruising, five-year planner | Career Cruising Administration, and five-year planner reports | |
| **Activity #2** | **Implementation Timeline** | **Individual Responsible** | **Resource** | **Documentation of Progress** | |
| All teachers will assist students in developing a post-secondary education plan | Feb, Mar, Apr, May | Romaka, Dave, Goldfarb, Amy | Career Cruising and Achieve Texas, five-year planner | Career Cruising Post Secondary Plan, report from the five-year planner | |
| **Activity #3** | **Implementation Timeline** | **Individual Responsible** | **Resource** | **Documentation of Progress** | |
| All teachers will assist students in applying for at least two post-secondary schools | Nov, Dec, Jan, Feb, Mar | Assistant Principal and Romaka, Dave, Goldfarb, Amy | Career Cruising and Achieve Texas, five-year planner | List of schools students applied for | |
| **Activity #4** | **Implementation Timeline** | **Individual Responsible** | **Resource** | **Documentation of Progress** | |
| All teachers will ensure that all students apply for at least two scholarships | Oct, Nov, Dec, Jan, Feb, Mar, Apr, May | Romaka, Dave, Goldfarb, Amy | Career Cruising, Program Organizations and CTSOs, five-year planner | List of students and scholarships applied for, report from the five-year planner and Career Crusing, Teachers need to run a survey of | |

scholarships
awarded

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Board Goal # 3: The EPISD will graduate mentally, emotionally, and physically healthy students who are life-time learners, successful in the world of work and post-secondary pursuits, and as contributing 21st century citizens.

Goal # 3.2: Increase number of Dual Credit courses offered in every high school campus to ensure a minimum of one course offered per semester

## Objective 3.2.1 – Increase number of Dual Credit courses offered

**Summative Evaluation Criteria:**
Dual Credit list from Community College

| Date | Progress Goal | Progress Attained | Corrective Action |
|---|---|---|---|
| Q1 | | | |
| October 2009 | All students interested in taking dual credit will be given the opportunity to apply and take the accuplacer entrance exam if needed. | Yes | |
| Q2 | | | |
| January 2010 | Students who do not qualify for dual credit will be offered the same course but will receive articulated instruction. | Yes | |
| Q3 | | | |
| January 2010 | CCTE and CTE are working to increase the number of DC and Articulated courses available for students in the 2010 spring semester. | Yes | |
| Q4 | | | |
| June 2010 | CCTE and CTE are working to increase the number of DC and Articulated courses available for students in the 2010-2011 academic year | Yes | |

| Strategy 3.2.1.1 Provide all students opportunities for Dual Credit courses | Schoolwide Components: 1, 2 | NCLB Objective (s): 1.1, 1.2, 2.2, 2.3, 3.1 | Total Strategy Cost: $0.00 |
|---|---|---|---|

| Activity #1 | Implementation Timeline | Individual Responsible | Resource | Documentation of Progress | |
|---|---|---|---|---|---|
| Provide all students the opportunity to acquire Dual Credit through El Paso Community College | Aug, Sep, Jan | Becker, Kay, Romaka, Dave, Goldfarb, Amy | Certified Teachers El Paso Community College | EPCC Class Lists | |

| Activity #2 | Implementation Timeline | Individual Responsible | Resource | Documentation of Progress | |
|---|---|---|---|---|---|

| Provide students the guidance to prepare them for any entrance test or evaluation used as a requirement for dual credit by any post secondary institutions. | Aug, Sep, Jan | Romaka, Dave, Goldfarb, Amy | EPCC | Test Rosters |
|---|---|---|---|---|

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**Board Goal # 3:** The EPISD will graduate mentally, emotionally, and physically healthy students who are life-time learners, successful in the world of work and post-secondary pursuits, and as contributing 21st century citizens.

**Goal # 3.3:** Increase performance levels on SAT/ACT; Accuplacer; PSAT

## Objective 3.3.1 – Address Accuplacer Testing

**Summative Evaluation Criteria:**
Accuplacer Roster

| Strategy 3.3.1.1 Accuplacer Preparation | | Schoolwide Components: 1, 2 | NCLB Objective (s): 1.3, 4, 5 | Total Strategy Cost: $0.00 |
|---|---|---|---|---|
| **Activity #1** | **Implementation Timeline** | **Individual Responsible** | **Resource** | **Documentation of Progress** | |
| Prepare students with Accuplacer techniques for a successful outcome. | Aug, Sep, Jan | Romaka, Dave, Goldfarb, Amy | EPCC test prep materials | Sign-in sheets | |
| **Activity #2** | **Implementation Timeline** | **Individual Responsible** | **Resource** | **Documentation of Progress** | |
| Using college preparatory materials (SAT and ACT), Teachers will prepare students for college entry level exams. | Sep, Oct, Nov | Romaka, Dave, Goldfarb, Amy | Colleges' Prep Materials | Exam Receipts | |

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**Board Goal # 3:** The EPISD will graduate mentally, emotionally, and physically healthy students who are life-time learners, successful in the world of work and post-secondary pursuits, and as contributing 21st century citizens.

**Goal # 3.4:** Increase graduation/completion rates for at-risk students

## Objective 3.4.1 – Career Pathways

**Summative Evaluation Criteria:**
List from the five-year planner

| Date | Progress Goal | Progress Attained | Corrective Action |
|---|---|---|---|
| Q1 | | | |
| October 2010 | Student will identify their career pathway of choice using the Career Cruising for career inventory and CCRP for College and Career Planning. | Yes | |
| Q2 | | | |
| January 2010 | Students will review their progress in relation to their inventory and plan. | Yes | |
| Q3 | | | |
| April 2010 | Students will review annual progress and plan for the upcoming academic year. | Yes | |
| Q4 | | | |
| June 2010 | Teachers will interview junior level students to identify those interested in returning for their senior year. | Yes | |

| Strategy 3.4.1.1 Career Pathways | | Schoolwide Components: 4 | NCLB Objective (s): | Total Strategy Cost: $0.00 |
|---|---|---|---|---|
| **Activity #1** | **Implementation Timeline** | **Individual Responsible** | **Resource** | **Documentation of Progress** | |
| Use five-year planner to develop course selection to audit their program of study in 8th through 12th grade. | Sep, Oct, Nov, Dec, Jan, Feb, Mar, Apr, May | Romaka, Dave | Five-year planner, Career Cruising, CCTE website | Report from five -year planner | |

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**Board Goal # 3:** The EPISD will graduate mentally, emotionally, and physically healthy students who are life-time learners, successful in the world of work and post-secondary pursuits, and as contributing 21st century citizens.

**Goal # 3.6:** Increase by 2% the number of parents and community members involved in Volunteers in Public Education and Partners in Education. Encourage and support Parent-Teacher Associations.

## Objective 3.6.1 – Parent involement

**Summative Evaluation Criteria:**
List of parent volunteers

| Date | Progress Goal | Progress Attained | Corrective Action |
|------|--------------|-------------------|-------------------|
| Q1 | | | |
| October 2009 | 1 - Teachers will participate in open house to showcase the nature and direction of their course in relation to the program of study. 2 - Teachers will participate in Parent Teacher Conference to specifically look at the level of success for each child in relation to the selected career pathway. | Yes | |
| Q2 | | | |
| January 2009 | Teachers will participate in Parent Teacher Conference to specifically look at the level of success for each child in relation to the selected career pathway. | Yes | |
| Q3 | | | |
| April 2010 | Teachers will participate in Parent Teacher Conference to specifically look at the level of success for each child in relation to the selected career pathway. | Yes | |
| Q4 | | | |
| June 2010 | Teachers will participate in Open House to offer parents and students the opportunity to visit the campus and ask specific questions concerning their selected career pathway. | Yes | |

| Strategy 3.6.1.1 Parent involvement | | | Schoolwide Components: | NCLB Objective (s): | Total Strategy Cost: $0.00 |
|---|---|---|---|---|---|
| **Activity #1** | **Implementation Timeline** | **Individual Responsible** | **Resource** | **Documentation of Progress** | |
| Every teacher should provide an opportunity for parental involvement in their program. | Sep, Feb, Mar, Apr, May | Winkelman, Eric | CTSO, fundraiser applications, guest speakers, VIPS | VIPS list | |

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**Board Goal # 3:** The EPISD will graduate mentally, emotionally, and physically healthy students who are life-time learners, successful in the world of work and post-secondary pursuits, and as contributing 21st century citizens.

**Goal # 3.6:** Increase by 2% the number of parents and community members involved in Volunteers in Public Education and Partners in Education. Encourage and support Parent-Teacher Associations.

## Objective 3.6.2 – Community and Business/Industry involvement

**Summative Evaluation Criteria:**
List of Businesses involved

| Date | Progress Goal | Progress Attained | Corrective Action |
|------|---------------|-------------------|-------------------|
| Q1 | | | |
| October 2009 | Transition to the work force and post secondary education seminars will be held for all students. | Yes | |
| Q2 | | | |
| January 2010 | Guest visitors from community and industry will participate as mentors and judges in various activities on and off CCTE campus. | Yes | |
| Q3 | | | |
| April 2010 | Transition and apprentice opportunities will be provided to students are deemed ready by their instructors. | Yes | |
| Q4 | | | |
| June 2010 | Transition and apprentice opportunities will be provided to students are deemed ready by their instructors. | Yes | |

| Strategy 3.6.2.1 Community and Business/Industry involvement | | | Schoolwide Components: | NCLB Objective (s): | Total Strategy Cost: $0.00 |
|------|------|------|------|------|------|
| **Activity #1** | **Implementation Timeline** | **Individual Responsible** | **Resource** | **Documentation of Progress** | |
| Invite Community Business and Industry professionals as guest speakers | Sep, Oct, Nov, Dec, Jan, Feb, Mar, Apr, May | Martinez, Jesus | Advisor committees | Guest sign-in sheets | |
| **Activity #2** | **Implementation Timeline** | **Individual Responsible** | **Resource** | **Documentation of Progress** | |
| Invite Community Business and Industry Professionals to facilitate, judge, and assist with CTSO competitions | Jun, Jan, Feb, Mar, Apr, May | Winkelman, Eric, Martinez, Jesus | CTSO guidelines, VIPS application form | Guest sign-in sheets, CTSO judges lists, VIPS list | |
| **Activity #3** | **Implementation Timeline** | **Individual Responsible** | **Resource** | **Documentation of Progress** | |
| Request Business and Industry professionals for job shadowing/field trip opportunities | Sep, Oct, Nov, Dec, Jan, Feb, Mar | Martinez, Jesus | Advisory communities, Paso Del Norte Foundation, Chambers of Commerce | Transportation logs | |

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| Board Goal # 3: The EPISD will graduate mentally, emotionally, and physically healthy students who are life-time learners, successful in the world of work and post-secondary pursuits, and as contributing 21st century citizens. |
|---|
| **Goal # 3.7:** Address student discipline and school safety at all campuses: Safe and Drug-Free Schools; Code of Conduct and Violence Prevention; Campus Discipline Management Plan (to include In-School Suspension and Alternative Education instructional programs); House Bill 121: Bullying Harassment, Sexual Harassment, Sexual Violence, Teen Dating Violence; Parental Responsibility Curriculum (p.a.p.a.) |

## Objective 3.7.1 – Address student discipline and school safety

**Summative Evaluation Criteria:**
Number of Referals

| Date | Progress Goal | Progress Attained | Corrective Action |
|---|---|---|---|
| Q1 | | | |
| October 2009 | 1 - All CCTE faculty and staff members will participate in district and campus training regarding discipline and classroom management. 2 - All students will participate in student handbook orientations presented by administrators. | Yes | |
| Q2 | | | |
| January 2010 | All students will receive additional training on soft skills to include issues concerning: bulling, sexual harassment and violence. | Yes | |
| Q3 | | | |
| April 2010 | All students will receive additional training on soft skills to include issues concerning: bulling, sexual harassment and violence. | Yes | |
| Q4 | | | |
| June 2010 | All students will receive additional training on soft skills to include issues concerning: bulling, sexual harassment and violence. | Yes | |

| Strategy 3.7.1.1 Training | | | Schoolwide Components: | NCLB Objective (s): | Total Strategy Cost: $0.00 |
|---|---|---|---|---|---|
| **Activity #1** | **Implementation Timeline** | **Individual Responsible** | **Resource** | **Documentation of Progress** | |
| Train teachers on discipline management | Aug | Assistant Principal | Pupil Services | Sign-in sheets | |
| **Activity #2** | **Implementation Timeline** | **Individual Responsible** | **Resource** | **Documentation of Progress** | |
| Address campus discipline management plan | Aug | Assistant Principal | Pupil Services, student code of conduct | Sign-in sheets | |
| **Activity #3** | **Implementation Timeline** | **Individual Responsible** | **Resource** | **Documentation of Progress** | |

| Provide student orientation on student code of conduct | Sep, Jan | Assistant Principal | Pupil Services | Signed Student Code of Conduct forms | |

| Activity #4 | Implementation Timeline | Individual Responsible | Resource | Documentation of Progress | |
|---|---|---|---|---|---|
| Student orientation address bulling, sexual harassment and violence | Aug, Sep, Jan, Feb | Assistant Principal | Pupil Services | Signed Student Code of Conduct | |

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**Board Goal # 3:** The EPISD will graduate mentally, emotionally, and physically healthy students who are life-time learners, successful in the world of work and post-secondary pursuits, and as contributing 21st century citizens.

**Goal # 3.8:** Implement the Guidance Services Program

## Objective 3.8.1 – Counselor Training

**Summative Evaluation Criteria:**
Sign-in sheets

| Date | Progress Goal | Progress Attained | Corrective Action |
|---|---|---|---|
| Q1 | | | |
| October 2010 | CCTE Counselors will attend training and inform others of courses and additional information specific to CCTE. | Yes | |
| Q2 | | | |
| January 2010 | CCTE Counselors will train CTE representatives from each campus on new coherent sequences and programs of studies related to CCTE. | Yes | |
| Q3 | | | |
| April 2010 | Counselors will review EPCC dual credit and articulation requirements for EPISD students. | Yes | |
| Q4 | | | |
| June 2010 | CCTE Counselors will attend training and inform others of courses and additional information specific to CCTE. | Yes | |

| Strategy 3.8.1.1 Counselor Training | | Schoolwide Components: 1, 2 | NCLB Objective (s): 1.1, 1.2 | Total Strategy Cost: $0.00 |
|---|---|---|---|---|
| Activity #1 | Implementation Timeline | Individual Responsible | Resource | Documentation of Progress | |

| | | | | | |
|---|---|---|---|---|---|
| Send all career counselors to CTAT Mid-winter Conference. | Jan | Goldfarb, Amy and Acosta, Carolyn | CTE Office CTAT | Trip Receipts | |

| Activity #2 | Implementation Timeline | Individual Responsible | Resource | Documentation of Progress | |
|---|---|---|---|---|---|
| Provide training for all Career Counselors on the Financial Aid feature on Career Cruising and five-year plan. | Sep, Oct, Jan, Feb | Assistant Principal, Romaka, Dave, Goldfarb, Amy | Career Cruising List of Career Counselors, five-year planner | Sign-in sheet | |

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